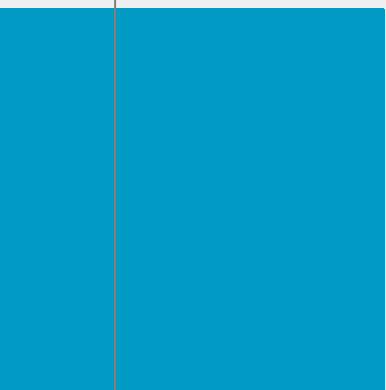
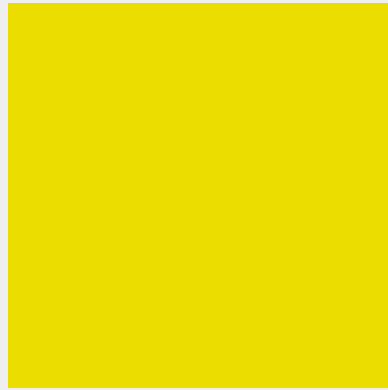


Diamond Valley Learning Centre

Annual Report 2024



Diamond Valley
Learning Centre



Introduction

Diamond Valley Learning Centre is pleased to present its 2024 Annual Report. This report highlights our ongoing commitment to creating inclusive learning opportunities and supporting our diverse community. We are proud to share the achievements and milestones of the past year, made possible through the dedication of our staff, volunteers, learners, partners, and the broader community.

Acknowledgement of Country

Diamond Valley Learning Centre acknowledges the Wurundjeri Woi-wurrung people of the Kulin Nation as the Traditional Custodians of the land on which we work and learn. We pay our respects to Elders past and present, and acknowledge any emerging future leaders. We recognise their enduring connection to land, waters, culture and community.

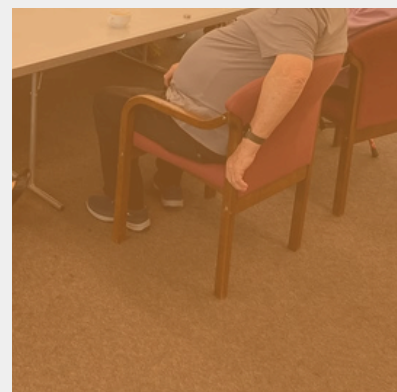


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Chair Report

In 2024, Diamond Valley Learning Centre (DVLC) continued to offer a variety of vibrant and nurturing learning opportunities to our local community. A key feature of this year we celebrated our 50th anniversary since the establishment of DVLC. We had the good fortune to welcome back some of the founding pioneers of DVLC for our anniversary when we celebrated together during the DVLC Multicultural Festival in October.

Our Chief Executive Officer (CEO), Mark Favetta, applied for and was granted leave without pay for a twelve month period from May 2024. Melwin Saji has been Acting CEO since then. Under the guidance of both Mark and Melwin, and the DVLC staff, DVLC has continued to provide a caring and supportive environment for our students, delivering a variety of high quality services including accredited training together with short and lifestyle courses. Unfortunately, we were unable to expand our accredited training programs as planned due to the decrease in government funding allocated to us.

We have also facilitated the growth of community groups such as Creative Connections, Walking Group, Social-Drop in and Auslan Corner.

On behalf of the Board, I would like to thank both Mark Favetta and Melwin Saji and the staff at DVLC for their hard work and diligence in bringing about the results we have achieved.

I would like to express my thanks to various organisations that have made donations and grants together with our volunteers who have assisted us over the year.

I would like to thank members of the Board for their commitment – Jill Ramsay (Deputy Chair), Heather Glover (Secretary), Asad Abbasi (Treasurer), Mark Favetta (Board Member) and Melwin Saji (Ex Officio). Their contributions during the year have been invaluable and I thank them for their input and support.

Finally, I would like to congratulate everyone involved with DVLC - Board members, staff, volunteers, and students – for helping shape DVLC's future in the local community.

Julie Hodgkins

Chair of the Board



CEO Report

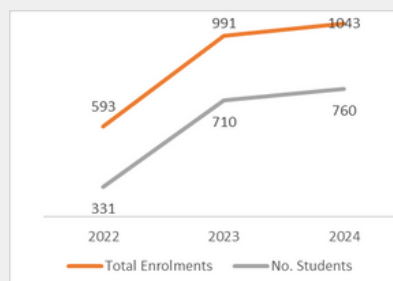
"A Year of Resilience and Renewal"

2024 marked a pivotal year for DVLC, building on the "Year of Revival" foundation while confronting significant external pressures. Despite capped funding, inflationary pressures on students, and industry regulatory changes, DVLC demonstrated agility by leveraging digital delivery, operational efficiencies, and diversified revenue streams with a community focus.

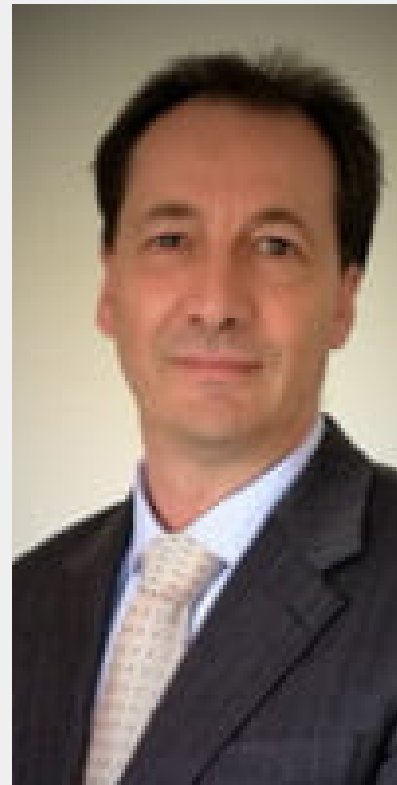
As DVLC celebrated its landmark 50th anniversary in 2024, we navigated a year of both challenge and opportunity. Against a backdrop of funding constraints, rising costs for students, and sector-wide changes, DVLC strengthened its community foundations while innovating for the future. With 1,043 enrolments (a 5% increase from 2023) and commencements holding steady DVLC maintained a strong position in the community while laying groundwork for sustainable growth.

2024 saw DVLC make strategic shifts that will define our next chapter. DVLC responded to financial pressures by successfully launching three new fee-for-service short courses - First Aid for Mums and Bubs, Owner Builder Pitfalls, and Acrylic Painting - all of which saw encouraging early uptake. Our digital transformation moved forward, with the aXcelerate learning management system delivering operational efficiencies and tangible improvements in student experience, particularly for our FNS qualification students who provided overwhelmingly positive feedback on the new online assessment processes.

Certain programs emerged as standout performers, with Sign Language enrolments growing 38% to 173, Photography surging 69% to 61 enrolments, and Computers program growing steadily by 30%. These successes were balanced by our consistent performers - Floristry and Barista courses maintaining their strong enrolment numbers, demonstrating their enduring value to our community.

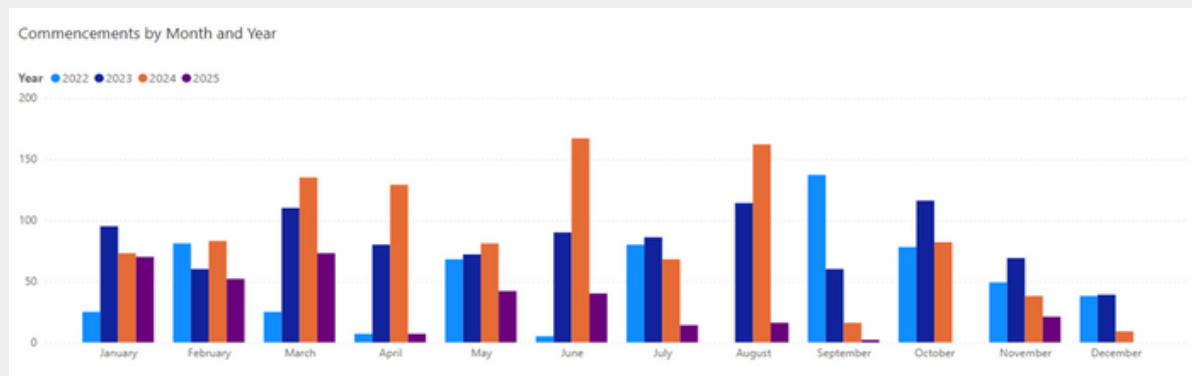


While DVLC maintained strong overall numbers, the slight improvement of unique students at 760 reminds us of the importance of reaching new learners - a challenge we'll carry into 2025.



CEO Report

DVLC saw consistent enrolment patterns throughout 2024, with particularly strong demand during strategic peak periods. June saw record commencements jump 86% to 167, followed closely by August's 42% increase to 162, while March grew 23% to 135 – all clear indicators that our scheduling and marketing strategies successfully capitalised on seasonal demand.



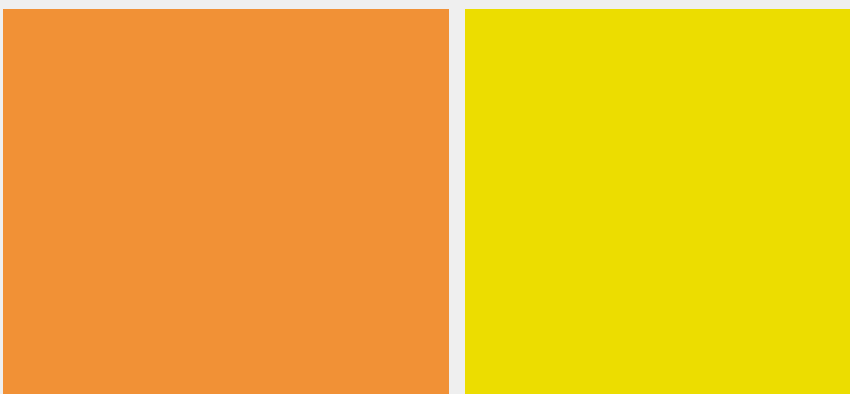
Our 50th anniversary celebrations became more than just a look back - they sparked new connections and revitalised community involvement. The addition of four new business groups as regular room hire clients created both community engagement and a valuable revenue stream.

As we reflect on 2024, we see DVLC staying true to its community roots while making necessary adaptations. Although the data illustrates and highlights key trends it's more than just the numbers. It demonstrates the real impact DVLC continues to have of students supported, skills gained, and community strengthened whether through career-changing qualifications, life-enhancing skills, or simply bringing people together in our spaces.

In our 50th year, we've proven that DVLC remains as vital today as when we first opened our doors.

Mark Favetta

CEO



Acting CEO/Training Manager Report

It's been a truly memorable and meaningful year for Diamond Valley Learning Centre. In 2024, we celebrated 50 years of community education, connection, and growth—a remarkable milestone that reflects the heart and soul of what DVLC is all about. As Acting CEO and Training Manager, I feel incredibly proud to be part of a team that is passionate about creating opportunities and supporting people to take new steps in their lives. I'd like to thank our wonderful trainers, volunteers, admin staff, and the Reconnect team, who make DVLC a warm and welcoming place for everyone who walks through our doors.

Vocational Education and Training (VET)

This year brought some challenges, including a reduced Skills First funding allocation of 40 commencements. With fewer funded places and limited capacity for full-fee enrolments, our plans to grow VET courses were impacted. Despite that, our Certificate III in Individual Support continues to shine as one of our most in-demand courses, with 39 students enrolled in 2024, which shows a growing need for skilled carers in our community.

We were also excited to welcome our first intake of Certificate II in Auslan with 8 students. This course will wrap up in March 2025 and offers a pathway into Certificate III in Auslan. These nationally accredited courses not only teach valuable communication skills with Deaf and hard-of-hearing individuals but also build deeper awareness of Deaf culture and Auslan grammar. They open up pathways to further education and careers in interpreting, community services, and education.

A big step forward this year has been the move to online theory assessments across our VET courses. Using our student management system, students now complete assessments online, with instant feedback and fewer paper-based processes. It's a change that's been embraced by both students and trainers and has opened the door to running more flexible and potentially online classes in the future. In 2024 we had a total of 100 VET enrolments.



Acting CEO/Training Manager Report

ACFE Programs

In 2024, we delivered a wide variety of pre-accredited ACFE (Adult Community and Further Education) courses that support people to explore new skills and prepare for further study or employment. Our programs covered everything from accounting and Auslan to digital literacy, small business, barista training, floristry, and job-ready skills.

We had an incredible 764 enrolments across our ACFE programs and delivered our full allocation of 16,500 hours. Auslan, Barista, Accounting, and Digital Skills stood out as the most popular. While we paused English language courses due to lower numbers, we're proud to have seen more students using ACFE as a stepping stone into accredited study. Helping people discover their interests and giving them the confidence to go further is one of the most rewarding parts of what we do.

Community Activities

This year also saw a rise in participation across our Neighbourhood House activities. Long-running groups like Exploring Women's Issues, Literature for Pleasure, and Words of Wonder continue to provide valuable social spaces for community members.

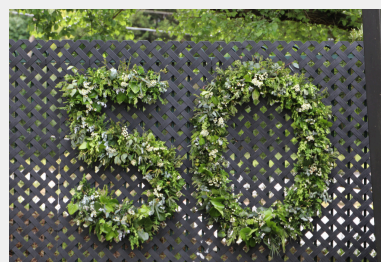
Following feedback from our 2024 community survey, we launched four new social groups: Creative Connections, Walking Group, Social Drop-In, and Auslan Corner. These new groups have brought new faces and energy to our centre. A big thank you goes to Mary Webb, our social work placement student, who helped set them up and guided them with care and commitment through the year.

One of our proudest moments was our Multicultural Festival Day, held as part of our 50th anniversary. It was a joyful and inclusive celebration that brought together past and present staff, students, and community members. The day featured a Welcome to Country Ceremony, a special cake-cutting ceremony with founding members, delicious international food, and lively cultural performances from:

- Susanne Ball (bagpipes, The Rats of Tobruk)
- Greensborough College performing arts students (choir)
- Tango Touch, Bundoora (tango dance)
- Melbourne Stars Chenda (Indian drumming)

A heartfelt thank you to Teone Smith for leading the organisation of the event, and to all the staff and volunteers who made it such a success. Our thanks also go to Mumma Mia's Catering for the wonderful lunch. A grant from the Victorian government's Department of Families, Fairness and Housing helped us run the festival.

Festival Moments Through the Lens of Jon Clifton



Acting CEO/Training Manager Report

We also contributed to the North East Neighbourhood House Network Annual Dinner by creating beautiful table centrepieces, made by our floristry students. Floristry has remained one of the most uplifting parts of our program offerings this year. We've hosted seasonal floristry workshops for Valentine's Day, Easter, Mother's Day, Father's Day, and Christmas, and even ran popular mini-workshops at the Malahang Festival, which were booked out.

The concept of establishing a community garden at DVLC took shape in early 2024, aimed at providing produce for the centre and flowers and foliage for our floristry program. Guided by James, Alisha, and Teone, the makeover plans came to life with creativity and care. Thanks to generous donations from Bunnings, Dulux, Eltham Rotary, and Banyule Council, and the hands-on efforts of our dedicated volunteers, we were able to repaint existing retaining walls and planters, install new screening, erect raised garden beds, and set up a vertical garden. The garden will be nurtured by staff and volunteers and will become a shared space for students, social groups, and centre events.

In December 2024, 3081 Angels reached out to DVLC for support with their fundraising drive for toiletries. Once again, the DVLC community stepped up. Thanks to the generosity of our staff, students, and local friends, we were able to fill the donation box and provide real help to people in need.

To wrap up the year, we also organised a Volunteers Christmas Lunch with support from a small grant provided by Banyule City Council. It was a lovely way to say thank you to the many volunteers who give their time, energy, and care to help DVLC thrive.

2024 has been a year of celebration, innovation, and growth. It reminded us of what's possible when people come together with a shared purpose. Whether it's helping someone take the first step back into learning, offering a safe space to connect with others, or celebrating our diverse community through events and workshops—DVLC continues to be a place where people feel valued and supported.

Melwin Saji

Acting CEO / Training Manager



Reconnect Managers Report

2024 was the final year of the 2023/2024 contract period and all in all was a very successful year for the program, though it was not without its challenges and uncertainty.

Program staffing has now been stable for a little over 2 years which has assisted in revitalizing existing referral pathways for referral partners such as YSAS and Family Services and allowed growth in this space with more referrals coming through from alternative sources such as the Council for Single Mothers and their Children. The program also saw an increase in word-of-mouth referrals from people who have been through the program themselves.

Reporting milestones included submissions of compliance documents for at least 80% of people receiving services, participant case studies and meeting the department's targets for the number of participants who have reengaged with education, training and/or employment since engaging with Reconnect. As with the previous year, all milestones were completed in a timely fashion to the satisfaction of the governing and funding body DJSIR.

One of the targets set by DJSIR was a requirement for at least 40% of the total caseload of participants to be enrolled in pre-accredited training or Skills First-funded accredited training or employed for a minimum of 12 weeks by the Milestone due date August 7th 2024. Reconnect at DVLC exceeded this target, achieving 65% instead of the required 40%. Since this Milestone was completed in August 2024 that percentage has grown further to a current total of 73%, a great outcome for the program and its participants alike.

In 2024 Reconnect was able to assist people from all walks of life including but not limited to Family Violence Victim Survivors, young people impacted by the justice system, people impacted by child protection orders/out of home care and people living with disabilities. Assistances provided included support to access stable accommodation, mental and/or physical health services, food support and community services, advocacy to ensure base needs are being met and financial assistance for these things where required as well to access education and materials required for this.

In late 2024 DVLC received a contract for another 40 participants for Reconnect 2025. DVLC and the Reconnect Program staff look forward to providing opportunities for inclusion and equity to new participants in 2025.

Ashleigh Williams

Reconnect Manager

Ambassador/Grants Officer Report



2024 was a difficult year for many reasons, however we again had great continued support from several of our very faithful supporters with \$5620 from Diamond Valley Little Railway, \$2200 from Eltham Rural Group, and 10 family passes from WaterMarc.

These supporters had stuck with us for many years through thick and thin, including the COVID years. I must also mention the Eltham Lions Club who helped me paint walls, as well as remove and install four new white boards which have been greatly received by both staff and students.

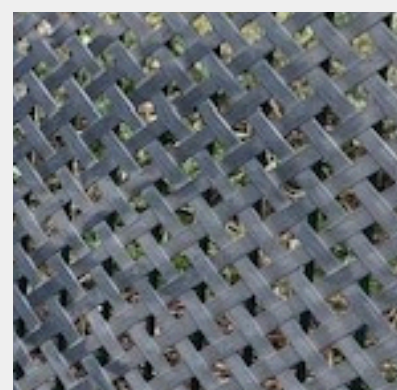
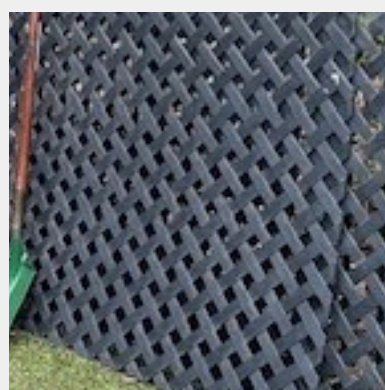
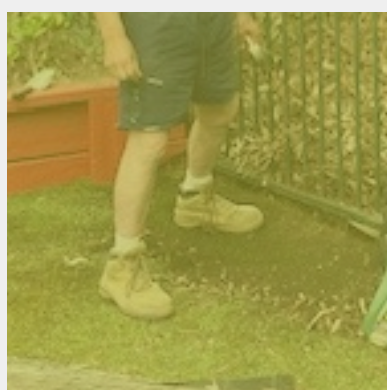
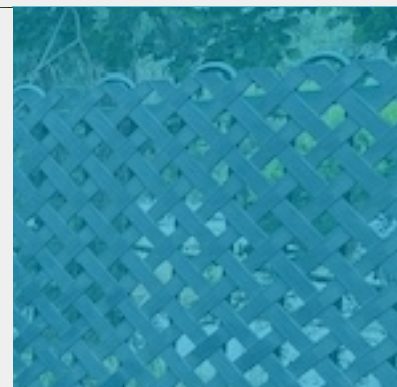
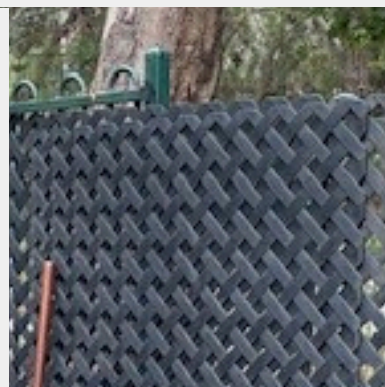
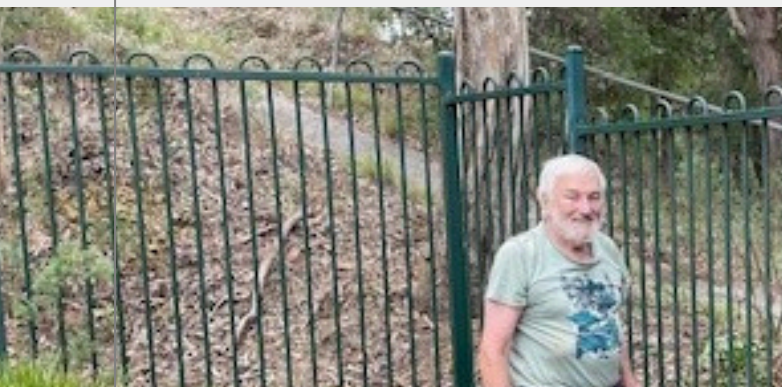
I have done repairs, general maintenance, and garden maintenance. Furthermore, I have tried to get work experience for students but without success. I will continue to pursue these opportunities.

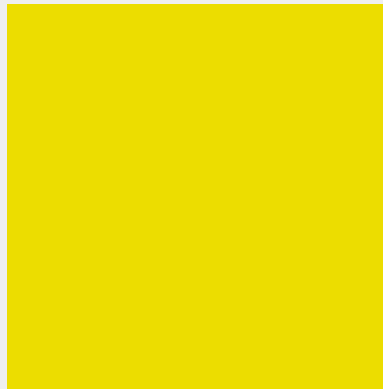
I would like to congratulate the staff, board of directors, and students for a good year they have done plus assistance and encouragement you have given me.

While I haven't been able to contribute as much time this year due to personal circumstances, I remain committed to supporting DVLC however I can, and I look forward to continuing my involvement in the future.

Bill Jeffery

DVLC (Honorary) Ambassador/Grants Officer





Funding & Donations

DVLC would like to thank the following funding bodies and organisations

State Government of Victoria

- Department of Education and Training
- Department of Family, Fairness & Housing
- Department of Jobs, Skills, Industry & Regions

Local Government

- Banyule City Council

Community Groups/Organisations

- Diamond Valley Railway Inc
- Rotary Club of Eltham
- OCTEC
- Eltham Rural Group

Awards

- 2024 OCTEC Community Partner Excellence Award



Treasurer's Report

As Treasurer, I am pleased to present the financial report for the year ending 31 December 2024.

Total trading income for the year amounted to \$998,197, slightly lower than the previous year's figure of \$1,006,716. While we maintained strong revenue from key programs such as the Reconnect Program (\$254,545) and Skills First Funding (\$246,167), Rental income, however, increased significantly to \$38,882, reflecting stronger utilisation of our facilities.

Operating expenses totalled \$1,036,543, down from \$1,059,583 in 2023. This reduction reflects cost savings measures implemented during the years and this is despite rising operational challenges. Payroll and contractors expenses accounts about 79% of our total expenses.

The Centre incurred a net deficit of (\$38,345) for the year—an improvement from the 2023 deficit of (\$52,867).

Our balance sheet remains stable, with total assets of \$541,094 and net assets of \$410,339. Cash reserves declined from \$543,240 to \$471,576, primarily due to the operating cash deficit. Liabilities decreased to \$130,755, helped by reduced income in advance and payables.

As we move forward, we remain focused on sustainable financial management and advocating for continued funding support to meet our community's evolving needs. I would like to thank our Acting CEO Melwin, staff, volunteers, board members, and stakeholders for their ongoing commitment and contributions throughout the year.

Together, we will continue to strengthen our impact and support lifelong learning in our community.

Sincerely,

Asad Abbasi

Treasurer



16/04/2025



FINANCIAL REPORT

Diamond Valley Learning Centre Inc.

Statement by Board

In the opinion of the Board of the Association:

1. The accompanying Income and Expenditure Statement is drawn up so as to give a true and fair view of the Association's income for the year ended 31st December 2024.
2. The accompanying Balance Sheet gives a true and fair view of the state of the Association for the year ended 31st December 2024.
3. At the date of this statement, there are reasonable grounds to believe that the Association can meet its debts as and when they fall due.

This statement is made in accordance with the resolution of the Committee and is signed for and on behalf of the Committee by:

MEMBER: Julie Hodgkins

Sign: 

MEMBER: Heather Glover

Sign: 

Date: 28/4/25

Statement of Financial Position

Diamond Valley Learning Centre Inc.

As at 31 December 2024

	NOTES	31 DEC 2024	31 DEC 2023
Assets			
Cash and Cash Equivalents	2	471,576	543,240
Current Assets			
Receivables	3	16,853	300
Accrued Income		3,252	-
Total Current Assets		20,104	300
Fixed Assets			
Property, Plant & Equipment	4	49,413	54,454
Total Fixed Assets		49,413	54,454
Total Assets		541,094	597,994
Liabilities			
Current Liabilities			
Payables	5	46,354	55,163
Income received in advance	6	40,000	60,000
Provisions	7	28,760	30,370
Total Current Liabilities		115,114	145,533
Non-current Liabilities			
Provision for Long Service Leave	7	15,641	3,778
Total Non-current Liabilities		15,641	3,778
Total Liabilities		130,755	149,310
Net Assets		410,339	448,684
MEMBERS FUNDS			
Accumulated funds at start of year		448,684	501,551
Surplus /(Deficit) for the year		(38,345)	(52,867)
Total MEMBERS FUNDS		410,339	448,684

The accompanying notes form part of these financial statements

Statement of Comprehensive Income

Diamond Valley Learning Centre Inc.
For the year ended 31 December 2024

	NOTES	2024	2023
Trading Income			
Reconnect Program		254,545	259,646
Skills First Funding		246,167	59,556
ACFE Funding		156,754	164,011
Student Fees		136,237	136,495
DFFH Funding		98,612	96,380
Banyule Council Grants		40,719	81,572
Rental Income		38,882	6,372
Grants & Donations		14,390	16,813
Sundry Income		11,891	11,525
Project Income		-	2,663
Skills First Continuity Payment		-	171,684
Total Trading Income		998,197	1,006,716
Operating Expenses			
Payroll		744,252	806,633
Direct Courses Cost		105,982	93,025
Contractors		70,696	31,181
Software & Subscriptions		22,336	21,151
Marketing and Advertising		15,096	14,671
Insurance		14,725	11,035
IT Expenses		14,530	20,315
Cleaning Expenses		8,220	9,219
Utility Expenses		7,924	9,085
Phone & Internet		7,094	6,592
General Office Expenses		5,610	11,333
Depreciation Expense	4	5,040	7,441
Accounting & Auditing		4,055	3,400
Photocopying Charges		3,212	3,001
Professional Development		2,532	2,229
Professional Consultation		1,360	-
Repairs and Maintenance		997	255
Board/Governance Expenses		775	195
Bank Charges		765	710
Membership & Subscription		758	1,791
Council Rates & Charges		438	5,711
Travel Expense		146	613
Total Operating Expenses		1,036,543	1,059,583
Net Profit		(38,345)	(52,867)

The accompanying notes form part of these financial statements

Statement of Changes in Equity

Diamond Valley Learning Centre Inc.
For the year ended 31 December 2024

	NOTES	2024	2023
Equity			
Balance at 1 January		448,684	501,551
Surplus / (deficit) for the year		(38,345)	(52,867)
Balance at 31 December		410,339	448,684

Statement of Cash Flows

Diamond Valley Learning Centre Inc.
For the year ended 31 December 2024

Account	Notes	2024	2023
Cash flow from operating activities			
Receipts from customers & grants		1,064,987	845,391
Payments to suppliers and employees		(1,136,651)	(1,154,436)
Net cash (outflow) inflow from operating activities		(71,664)	(309,045)
Cash flow from investing activities			
Payments for property, plant and equipment		0	0
Net cash (outflow) inflow from Investing activities		0	0
Net Cash Flows		(71,664)	(309,045)
Cash and Cash Equivalents			
Cash and cash equivalents at beginning of period		543,240	852,286
Net change in cash for period		(71,664)	(309,045)
Cash and cash equivalents at end of period	8	471,576	543,240

The accompanying notes form part of these financial statements

Diamond Valley Learning Centre Inc.
Notes to the Financial Statements
For the year ended 31 December 2024

Note 2. Current assets - Cash and cash equivalents

	2024	2023
	\$	\$
CBA EFT & Trust Acc 4551	239,802	482,803
CBA Online Saver 0738	-	7
CBA Operational Account 1596	25,185	50,686
CBA Term Deposit 7262	206,417	9,493
Business Card	72	72
Petty Cash- Reception	100	180
Total Cash and Cash Equivalents	471,576	543,240

Note 3. Receivables

	2024	2023
	\$	\$
Trade Receivables	16,853	300
Accrued Interest Income	3,252	-
Total Receivables	20,105	300

Note 4. Fixed Assets & Intangibles

		2024	2023
		\$	\$
Computer Equipment	cost	203,365	203,365
Less: Provision for Depreciation	-	190,102	187,761
Fixtures & Fittings	cost	96,574	96,574
Less: Provision for Depreciation	-	85,088	84,483
Office Equipment	cost	33,494	33,494
Less: Provision for Depreciation	-	27,056	25,920
Building Works	cost	126,080	126,080
Less: Provision for Depreciation	-	107,854	106,895
Intangible Assets	cost	16,748	16,748
Less Provision for Depreciation	-	16,748	16,748
Net Fixed Assets		49,413	54,454

Note 5. Accounts Payable

	2024	2023
	\$	\$
Accounts Payable	45,716	55,848
Fringe Benefit	-	-
GST Payable	338	685
Wages Payable - Payroll	-	-
Total Other Debtors Payable	46,054	55,163

Note 6. Income in Advance

	2024	2023
	\$	\$
Business Continuity Grant	-	-
Reconnect Programme	40,000	60,000
Banyule City Council	-	-
ACFE Programme	-	-
Student Fee in advance	-	-
Total Income in Advance	40,000	60,000

Note 7. Provisions

	2024	2023
	\$	\$
Provision for Annual Leave	28,760	30,370
Provision for Long Service Leave	15,641	3,778
Total Other Debtors Payable	44,401	34,148

8. Cash flow information

Reconciliation of cash

Cash at the end of financial year as shown in cash flow statement is reconciled to items in the statement of financial position:

	2024	2023
	\$	\$
Cash and cash equivalents	a) 471,576	543,240

Reconciliation of net cash provided by operating activities to surplus

Surplus/(Deficit) from ordinary activities	- 38,045	- 52,867
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Non-cash flows in profit

Depreciation	5,040	7,441
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Changes in assets and liabilities:

(Increase)/decrease in receivables	- 19,804	356
Increase/(decrease) in inventories	-	-
Increase/(decrease) in payables	- 18,856	- 263,975
Net cash provided by operating activities	b) - 71,664	- 309,045

9. Related parties

There were no related party transactions conducted during the year.

Diamond Valley Learning Centre Inc.
Notes to the Financial Statements
For the year ended 31 December 2024

Note 1. Statement of significant accounting policies

The financial statements cover Diamond Valley Learning Centre Inc. ('DVLC') as an individual entity. DVLC is an association incorporated and domiciled in Victoria operating pursuant to the *Associations Incorporation Reform Act 2012 (Victoria)*, and a registered charity with the Australian Charities and Not-for-profits Commission (ACNC).

Basis of preparation

The committee of management of DVLC has determined that the association is not a reporting entity because there are no users dependent on general purpose financial statements. The financial statements are therefore special purpose financial statements prepared in order to satisfy the financial reporting requirements of the *Associations Incorporation Reform Act 2012 (Victoria)* and the *Australian Charities and Not-for-profits Commission Act 2012*.

The financial statements have been prepared in accordance with the Australian Accounting Standards applicable to a 'tier one association' under the *Associations Incorporation Reform Act 2012* and a 'medium registered entity' under the Australian Charities and Not-for-profits Commission Act 2012. DVLC is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

The financial statements, apart from cash flow information, have been prepared on an accruals basis and are based on historical costs unless otherwise stated.

Use of judgments and estimates

The preparation of the association's financial statements requires management to make judgments, estimates and assumptions that affect the application of policies and reported amounts in the financial statements. Estimates and assumptions are based on historical experience, best available current information and reasonable expectations of future events. Actual results may differ from estimates.

New and amended accounting standards

The association has adopted all new and amended Australian Accounting Standards which are relevant to and effective for the association's financial statements for the current period. These new and amended standards have had no significant impact on the financial performance or position of the association.

Accounting policies

The following material accounting policies have been applied in preparing the financial statements for the year ended 31 December 2024 and the comparative information for the year ended 31 December 2024.

(a) Revenue

Revenue is recognised to the extent that it is probable that the economic benefits will flow to the association, and where specific performance obligations exist, those obligations have been satisfied. Revenue is measured at the fair value of the consideration received or receivable. Specific revenues are recognised as follows:

Grants

DVLC receives grants for program and project support. Where grant agreements are enforceable and have sufficiently specific performance obligations, revenue is deferred and first recognised as a liability in the statement of financial position (income received in advance) until such obligations are met, then recognised as revenue in the statement of comprehensive income as performance occurs in accordance with grant requirements. Grants are otherwise recognised as revenue when control of the underlying assets received or receivable has been obtained and it is probable that the economic benefits will flow to

Fees

Fees are recognised as revenue when the related service is provided. If fees have been received in advance of the commencement of the service period they are recognised as a liability in the statement of financial position (income received in advance), then recognised as revenue as the service is provided.

Interest

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

All revenue is stated net of the amount of goods and services tax (GST).

(b) Cash and cash equivalents

Cash and cash equivalents comprise at-call and term deposits held with financial institutions and cash on hand.

(c) Receivables

Receivables comprise trade and other short-term amounts owing to the association. Receivables are recognised and carried at the nominal amounts due for settlement less any impairment losses.

(d) Property, plant and equipment

Each class of fixed asset is carried at cost or fair value less accumulated depreciation and any impairment losses. Fixed assets that have been contributed at no cost, or for nominal cost, are valued at the fair value of the asset at the date it is acquired.

Depreciation

Fixed assets are capitalised and depreciated on a straight-line basis over their useful lives commencing from the time the asset is held ready for use.

The following estimated useful life for each class of depreciable assets are applied:

<u>Class of property, plant and equipment</u>	<u>Useful life</u>	
	<u>2024</u>	<u>2023</u>
Leasehold improvements	5 - 10 years	5 - 20 years
Plant and equipment:		
-- Furniture and fittings	4 - 13 years	4 - 13 years
-- Office equipment excl. computers	4 - 10 years	4 - 10 years
-- Computer equipment	2 - 4 years	2 - 4 years

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at each balance date.

(e) Intangible assets

Intangible assets are carried at cost or fair value less any accumulated amortisation and impairment losses. Intangible assets that have been contributed at no cost, or a nominal cost, are valued at the fair value of the asset at the date it is acquired.

Amortisation

Intangible assets are amortised on a straight-line basis over the estimated useful lives of the assets from the date they are available for use.

The following estimated useful lives for each class of intangible assets are applied:

<u>Class of intangible asset</u>	<u>Useful life</u>	
	<u>2024</u>	<u>2023</u>
Software	2.5 years	5 years
Licences and permits	2.5 years	5 years

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at each balance date.

(f) Leases (the entity as lessee)

At inception of a contract, the association assesses if the contract is, or contains, a lease. If there is a material lease present, a right-of-use asset and a corresponding lease liability is recognised by the association. However all contracts that are classified as short-term leases (lease with remaining lease term of 12 months or less), leases of low value assets, and concessionary leases (described below) which the association deems are of immaterial cost to be capitalised, are recognised as an operating expense on a straight-line basis over the term of the lease.

Where a lease liability is recognised, the liability is initially measured at the present value of the lease payments still to be paid at commencement date. The lease payments are discounted at the interest rate implicit in the lease. If this rate cannot be readily determined, the association uses its incremental borrowing rate.

The right-of-use assets comprise the initial measurement of the corresponding lease liability as mentioned above, any lease payments made at or before the commencement date as well as any initial direct costs. The subsequent measurement of the right-of-use assets is at cost less accumulated depreciation and impairment losses.

Right-of-use assets are depreciated over the lease term or useful life of the underlying asset whichever is the shortest. Where a lease transfers ownership of the underlying asset or the cost of the right-of-use asset reflects that the association anticipates to exercise a purchase option, the specific asset is depreciated over the useful life of the underlying asset.

Concessionary leases

For leases that have significantly below-market terms and conditions principally to enable the entity to further its objectives (commonly known as peppercorn/concessionary leases), the entity has adopted the temporary relief under AASB 2018-8 and measures the right of use assets at cost on initial recognition, or otherwise assesses the cost for materiality and if deemed immaterial recognises the annual lease amounts as operating expenses as they occur. Refer also Note 15 below.

(g) Impairment of assets

The association assesses the carrying amounts of its fixed assets at the end of each reporting period for indications of impairment. If any such indication exists, the asset's recoverable amount is estimated, and any excess of the asset's carrying value over its recoverable amount is recognised as an impairment loss.

Impairment losses are expensed to the statement of comprehensive income, unless an asset has previously been revalued, in which case the impairment loss is recognised as a reversal to the extent of that previous revaluation, with any excess recognised through the statement of comprehensive income.

The recoverable amount for assets is recognised at either the present value of estimated future cash flows, fair value less costs to sell or depreciated replacement cost, depending on the asset.

(h) Payables

Payables represent trade and other short-term liabilities for goods and services provided to the association prior to the end of the financial year which are unpaid. Payables are stated at cost.

(i) Provisions

Provisions are made when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. The amounts recognised represent an estimate of the obligations as at the end of the reporting period.

(j) Income received in advance

Income received in advance represents liabilities for amounts received by the association in advance of the related delivery of goods or services, for which contractual obligations exist. Refer also *Note 1 (a) Revenue*.

(k) Employee benefits

Provision is made for the association's liability for employee benefits arising from services rendered by employees to balance date. These benefits include salaries and wages, annual leave and long service leave.

Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled, including related on-costs. Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits.

Employee benefits expense comprises salaries and wages, changes to leave provisions, superannuation and workcover insurance. Superannuation Guarantee Contributions are made by the entity to employee-nominated superannuation funds and are charged as expenses when incurred.

(l) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

Cash flows are presented in the statement of cash flows on a gross basis, except for investing and financing activities, the GST component of which is disclosed as part of operating cash flow.

(m) Income tax

DVLC is endorsed as an income tax exempt charity under Division 50 of the *Income Tax Assessment Act 1997*.

(n) Comparative figures

Where necessary, comparative figures have been adjusted for consistency with current year classifications.

Audit Report

To the members of Diamond Valley Learning Centre Inc.:

Report on the Financial Report

We have audited the accompanying financial report, being a special purpose financial report of the Diamond Valley Learning Centre Inc. (the association), which comprises of the Balance Sheet as at 31st December 2024, the Income Statement, Statement of Changes in Equity and Statement of Cash Flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the Committee's Report.

Committee's Responsibility for the Financial Report

The Committee of the association are responsible for the preparation of the financial report, and have determined that the basis of preparation described in Note 1, is appropriate to meet the requirements of the *Associations Incorporation Reform Act 2012 and Australian Charities and Not-for-Profits Commission regulation 2013*. The Committee's responsibility also includes such internal control as the Committee determine is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation of the financial report that gives a true and fair view, in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional ethical pronouncements.

Audit's Opinion

In our opinion the financial report of the association has been prepared in accordance with the *Association Incorporation Reform Act 2012 and Australian Charities and Not-for-Profits Commission regulation 2013* including:

- a) giving a true and fair view of the entity's financial position as at 31st December 2024 and of its performance for the year ended on that date; and
- b) complying with Australian Accounting Standards as referred to in Note 1 to the financial statements.

Basis of Accounting and Restriction on Distribution

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist Diamond Valley Learning Centre Inc. to meet the requirements of the *Associations Incorporation Reform Act 2012 and Australian Charities and Not-for-Profits Commission regulation 2013*. As a result the report may not be suitable for another purpose.


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Julius Sommers

ASIC Registered Company Auditor No:9092

JP Hardwick & Associates

Unit 7, 617-643 Spencer Street

West Melbourne, VIC 3003

19th March 2025



Nurture Opportunity Stir Change



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www.dvlc.org.au